



Tips and Tricks to Submit a Successful RAMP Application

Happi Bills

Dan Gin

Goals for Presentation

- Overall Timeline for ASCA RAMP Process
- Tips for Each RAMP Component

We hope you leave feeling empowered to embark upon this journey!

Should You Go for It?

Positives

- Stronger program
- Know you are making a difference
- Closer department
- Influence Key Stakeholders

Challenges

- Can be divisive
- It is a lot of work
- Must have administrative support



Biggest Advice

*Make it Authentic
and take your time!*

Twelve Components

- Vision Statement
- Mission Statement
- ASCA Mindsets & Behaviors for Student Success
- Annual Agreement
- Advisory Council
- Calendars

Twelve Components

- School Counseling Program Goals
- School Counseling Core Curriculum
 - Action Plan and Lessons
- School Counseling Core Curriculum
 - Results Report
- Small-Group Responsive Services
- Closing-the-Gap Results Report
- Program Evaluation Reflection

Timeline: 3-5 years

Year 1: Educate Yourselves

Year 2: Build Your Foundation

Year 3: Determine Goals and Create
Interventions

Year 4: Proceed with Interventions
and Analyze Data

Year 5: Turn in Application (October)

Year 1: Educate Yourself

Learn the ASCA Model and RAMP:

- Read the ASCA National Model Book
- Go to conferences
- Spend time on the RAMP website
 - Familiarize yourself with the rubric and application examples
- Meet with schools who are ramp certified

Year 2: Build Your Foundation

- Create department beliefs
- Gather state, district, and school vision and mission statements
- Write department vision and mission statements
- Write foundation narratives

Year 2: Build Your Foundation

- Create (and start meeting with) Advisory Board
- Fill out “ASCA Mindsets and Behaviors Template” as a department
- Determine “Allocation of time” percentages
- Write and administer needs assessment
- Examine school data

Year 3: Determine Goals and Create Interventions

- Write goals
- Write annual agreements
- Writing interventions to achieve goals
- Write lesson plans and pre/post tests
- Build department calendar including Interventions

Year 4: Proceed with Interventions

- Formally meet with principal to sign Annual Agreements
- Continue advisory board
- Implement interventions
- Administer pre/post tests
- “Usage of Time” calendars for each counselor each semester

Year 4 (Summer): Analyze Data

- Analyze results for three goals
- Write up results and narratives for each goal.
- Program evaluation
- Start uploading application

Year 5: Turn in Application

- Upload application to ASCA website
- Review complete application
- Pay \$200
- Submit: Due October 15th



Important

Continually refer back to the
RAMP Website
throughout your process

RAMP Certification Score

Total Points Possible = 60

RAMP Certification = 54

RAMP Resubmission = 48 - 53

Rubric Example for Each Component

6 Points: Exemplary

5 Points: Accomplished

4 Points: Satisfactory...

Other overall Tips

- Remember what's really important
- Really learn the ASCA model and the application expectations
- Write as you go, stay organized
- Keep in mind the graders
- Don't be afraid to reach out for help

Determine how your department
will accomplish RAMP

Leadership Team

- Coordinator
- Core Curriculum Leader
- Small Group Leader
- Closing-the-Gap Leader

Department Teams

Narrative Assignments

Beliefs: Need 3 Components

- *All Students* _____
 - *Make sure to include equity*
- *All Counselors* _____
 - *Advocate for students*
 - *Collaborate with key stakeholders*
- *School Counseling Program* _____
 - *Data driven*
 - *Uses ASCA ethical standards*

Difference between Vision and Mission

Vision: What you envision for your students in the future

Mission: How are your department is going to help realize this vision

Vision

- Connect vision to beliefs
- Write the narrative once complete
- Make sure to state in narrative if school/district/state doesn't have a vision statement

Mission

- Make sure to incorporate beliefs and school/district/state mission
- Write the narrative once complete

School Counseling Program Goals

- Make sure the goals are important and authentic to your department
- Goals based on data
- Three possible categories
 - Academic
 - Behavior
 - Attendance

School Counseling Program Goals

By when, who will what from when.

By the end of first semester, **male transfer students** will increase their GPA by 5% from **the nine week grading period**.

ASCA Mindsets & Behaviors for Student Success

- Get familiar with these early on.
- More manageable than the old standards
- Make sure to use the Mindsets & Behaviors program planning tool
- Include these standards throughout your application (lesson plans, narratives)

Annual Agreement

- Use-of-time
- Present to principal

Advisory Council

- Don't be afraid to ask big-wigs
- Start having meetings ASAP
- Important to follow the agenda laid out in the book for the first meeting
- Make sure to incorporate their feedback into your counseling program
- Include throughout write-ups

Calendars

Use-of-time

- Core Curriculum
- Individual Planning
- Responsive Services
- Indirect Service
- Program Planning (20% or less)

Identify anything related to Program Goals

Type	Description
Core Curriculum (10%)	Provide developmental curriculum content in a systemic way to all students
Individual Planning (20%)	Individual Student Planning
Responsive Services (30%)	Address the immediate concerns of students
Indirect Services for Students (20%)	Interacts with others to provide support for student achievement
Program planning and school support (20%)	Includes planning and evaluating the school counseling program and school support activities
RAMP Program Goals Curriculum	Noted in Red Lettering

Core Curriculum: Action Plan and Lessons

- Put all core curriculum in action plan
- Only requires six lessons
- Think creatively about how you can accomplish your goal

Core Curriculum: Results Report

- Easy to read graphs
- If you don't accomplish your goal, make sure to reflect about what you will do differently

Small-Group

Responsive Services

- You have to list ALL the groups offered at your school
 - Need a counselor contact for each group (they don't necessarily have to run the group)
- You can use a purchased curriculum


Closing-the-Gap Results Report

- It doesn't have to be racially based.
- It should be based on your school's unique population and what is your passion

Program Evaluation Reflection



Work on this narrative throughout your journey

- Leadership
 - Advocacy
 - Collaboration
 - Systemic Change
- 

The slide features a dark blue background with decorative geometric patterns on the left and right sides. These patterns consist of overlapping, colorful shapes in shades of yellow, magenta, cyan, and grey, arranged in a way that suggests movement or a layered effect. The text is centered in the middle of the slide.

Thank You

Questions????